

MINUTES  
Warrenton Urban Renewal Advisory Committee  
March 2, 2022  
3:30 p.m.  
Warrenton City Hall – Commissioners Chambers  
225 S. Main  
Warrenton, OR 97146

**Ms. Sutton made the motion to appoint Dennis Faletti as Chair Pro-tem for the meeting. Motion was seconded and passed unanimously.**

**Terry – aye; Sutton - aye; Chedsey - aye; Faletti – aye; Murray – aye**

Chair Pro-tem Faletti called the meeting to order at 3:36 p.m.

Warrenton Urban Renewal Advisory Committee Members Present: Brooke Terry (Zoom), AmyLeigh Sutton, Tess Chedsey (Zoom), Dennis Faletti, and Michelle Murray

Excused: Chair Bob Bridgens

Staff Present: Executive Director Linda Engbretson, Finance Director April Clark, Public Works Director Collin Stelzig, Harbor Master Jane Sweet, Finance Director April Clark, and Secretary Rebecca Sprengeler

**CONSENT CALENDAR**

A. Urban Renewal Advisory Committee Meeting Minutes 12.1.21

**Ms. Chedsey made the motion to approve the minutes. Motion was seconded and passed unanimously.**

**Terry – aye; Sutton - aye; Chedsey - aye; Faletti – aye; Murray – aye**

**BUSINESS**

Executive Director Linda Engbretson gave an update on the residential grant program. The Urban Renewal Agency (URA) approved it, so it will be finalized soon. The URA suggested the funds for the residential and commercial grants be lumped together for the rest of this year on a first-come-first-served basis and then re-budget a lump sum for both programs next year. Ms. Sutton agreed this makes sense. Ms. Engbretson noted a residence ready to utilize the new program. There have not been other inquiries yet because the program has not been advertised. There was brief discussion clarifying the lump sum budget. It was noted there have only been 2 façade grants this year, leaving available funds for either program for the rest of the year. Ms. Engbretson noted the program will be finalized and advertised soon.

Public Works Director Collin Stelzig discussed an update on project management for the Main Street downtown improvements. A proposal will be brought forward soon. There is one food cart that has shown interest in the food cart pod.

Harbor Master Jane Sweet gave an update on the pier rehabilitation project. She noted the new cost estimate is \$1.4 million. The design plans are in review. And the permitting is the biggest “drag.” She also noted they are hoping to get by without a marine mammal observer because they are not on the main stem of the river. Ms. Engbretson noted the URA originally set aside \$1 million for the project and discussed the option to do work in phases or all at once depending on funds. Ms. Sweet noted they will try to put \$480,000 in the CIP for this.

Finance Director April Clark gave an update on the finances; she distributed an updated handout on the cash flow. They are still using the pay-as-you-go system to transfer money from the debt service fund.

New committee member, Michelle Murray, introduced herself. She came from Idaho and use to work with paddle board rentals. She is the new president of the Friends of the Warrenton Community Library. She also shared additional personal details about herself. Ms. Engbretson stated she is glad to have her on the committee.

### **OTHER BUSINESS**

Ms. Engbretson noted the agency ends in 2028 and all funds need to be spent by the end of 2027 or the money will go back to the special districts. She also noted the district outperformed of the original estimate with an additional \$4.7 million. She expects the marina and downtown projects to use all of these funds and does not believe the City intends to continue the district at this time; there has been some discussion about forming one in Hammond. She explained the downtown project for Ms. Murray’s benefit. Mr. Stelzig suggested having a brief presentation at the next meeting. Mr. Faletti asked about Oregon Department of Transportation’s (ODOT) willingness to work with the City on the downtown project. Mr. Stelzig gave an update on the jurisdictional transfer of Main; they are open to discussion. Ms. Engbretson noted there may be an opportunity to get funds from ODOT because Main is a state highway. Discussion continued.

There being no further business, Chair Pro-tem Faletti adjourned the meeting at 3:57 p.m.

**Next regular meeting:** June 1, 2022 at 3:30 p.m.

APPROVED:

  
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Bob Bridgens, Chair Pro-Tem  
Dennis Faletti

ATTEST:

  
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Rebecca Sprengeler, Secretary

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