

MINUTES
Warrenton Urban Renewal Advisory Committee
June 2, 2021
3:30 p.m.
Warrenton City Hall – Commissioners Chambers
225 S. Main
Warrenton, OR 97146

Chair Bridgens called the meeting to order at 3:31 p.m.

Warrenton Urban Renewal Advisory Committee Members Present: Chair Bob Bridgens, Brooke Terry (via Zoom), AmyLeigh Sutton, Tess Chedsey, Mel Jasmin (via Zoom), Dennis Faletti, and Katie Burkhart (via Zoom)

Staff Present: Executive Director Linda Engbretson, Finance Director April Clark, Public Works Director Collin Stelzig, Harbor Master Jane Sweet, and Secretary Rebecca Sprengeler

CONSENT CALENDAR

- A. Urban Renewal Advisory Committee Special Meeting Minutes – 4.22.21
- B. Façade Grant Review Subcommittee Meeting Minutes – 5.10.21

Ms. Chedsey made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Bridgens - aye; Terry – aye; Sutton - aye; Chedsey - aye; Jasmin – aye; Faletti – aye; Burkhart – aye

BUSINESS

Chair Bridgens noted it is time for the election of a chair. Ms. Chedsey nominated Bob Bridgens. Mr. Faletti seconded the nomination. Chair Bridgens stated that it was moved and seconded to vote for himself for chair. There were no other nominations. Bob Bridgens was unanimously reelected as chair.

Bridgens - aye; Terry – aye; Sutton - aye; Chedsey - aye; Jasmin – aye; Faletti – aye; Burkhart – aye

Executive Director Linda Engbretson gave a brief update on the fiscal year 2021-22 budget. Ms. Engbretson and Finance Director April Clark noted some of the parking lot improvement funds will come from the downtown improvement budget. Chair Bridgens asked when the Urban Renewal funds end. Ms. Engbretson noted all projects need to be completed and paid for by 2027. The Urban Renewal District ends in 2028. Discussion followed.

Harbor Master Jane Sweet noted moving forward with the pier update. She noted over \$55,000

generated in the last 6 months from pier use. She noted a new live crab market and other recent pier uses. Ms. Engbretson noted the over-the-pier product charge has generated additional income. Ms. Sweet and Ms. Engbretson further discussed the progress on the pier project. Ms. Sweet noted it is just a matter of getting proposals in for engineering fees and going from there. Chair Bridgens asked about the offices and the showers. Ms. Sweet noted they are great; however, the front concrete façade is not staying together. Nobody uses the showers except Marina-users. She would like to put fans in the computer closet and showers. There is a small spot of dry rot under the breeze way that needs to be looked at. It was noted the building is about six or seven years old. Ms. Sweet noted the new fisherman statue from Spruce Up Warrenton.

Public Works Director Collin Stelzig presented an update on the Food Cart Pod. They will keep the licensees updated. Ms. Engbretson noted there are currently two licenses and a third request. Mr. Stelzig noted it will be a couple months before starting work, but the work is simple and will go quickly. Brief discussion followed. Ms. Engbretson noted the “junk” vehicles are no longer on the lot. The armored Humvee must be declassified before it can be surplused. Additionally, Fire Chief Brian Alsbury received \$15,000 for the tanker at auction. Chair Bridgens asked if the budget is \$150,000 for the Food Cart Pod. Mr. Stelzig confirmed the budget and noted the project will be phased and could last several years. Ms. Sutton noted concerns about overflow parking from Arnie’s Cafe and visibility issues leaving the gravel lot. Mr. Stelzig noted that parking will be limited to the street. Parking in the gravel lot will be restricted to fire personnel only. The City is looking at parking alternatives. Ms. Engbretson noted that there are parking issues that need to be addressed for staff as well. Discussion continued.

Mr. Stelzig provided an update on the downtown improvements. He noted after getting Federal Aviation Association (FAA) approval, drone images should be available by the end of summer. There are only five years left on the project. They are hoping to get a project manager soon. He discussed additional feedback from the state asking if the City of Warrenton is still interested in taking over Main Street. Discussion followed. Chair Bridgens asked about working with ODOT (Oregon Department of Transportation) to do grinding and overlay on the highway. Mr. Stelzig discussed ADA (American Disabilities Act) sidewalk updated ODOT is required to make to do substantial grinding and overlay work. Ms. Engbretson noted additional funds for sidewalks. Mr. Stelzig elaborated on the grants for the Safe Routes to Schools project to bring sidewalks from 9th Street to the high school. There is possibility for additional funds. Chair Bridgens asked about the Peterson lot becoming a park. Ms. Engbretson noted this came out of the blue and has been given to the Parks Advisory Board. Brief discussion followed. Ms. Chedsey asked if the sidewalks from 9th Street to the high school would be built to ADA standards. Mr. Stelzig confirmed. Brief discussion followed. Ms. Engbretson noted it is ODOT’s responsibility to maintain their roads.

Ms. Engbretson noted the planning and design work involved in all these projects.

OTHER BUSINESS - None

There being no further business, Chair Bridgens adjourned the meeting at 4:08p.m.

Next regular meeting is scheduled for September 1, at 3:30 p.m.

APPROVED:



Bob Bridgens, Chair

ATTEST:



Rebecca Sprengeler, Secretary