

## MINUTES

Warrenton Urban Renewal Advisory Committee  
December 2, 2020  
3:30 p.m.  
Warrenton City Hall – Commissioners Room  
225 S. Main  
Warrenton, OR 97146

Chair Bob Bridgens called the meeting to order at 3:32 p.m.

Urban Renewal Advisory Committee Members Present: Tess Chedsey (zoom), Frida Fraunfelder, Mel Jasmin (zoom), Gerald Poe (zoom), Bob Bridgens, Katie Burkhart (zoom), and Dennis Faletti

Staff Present: Executive Director Linda Engbretson, Community Development Director Scott Hess, and Secretary Dawne Shaw

### CONSENT CALENDAR

A. Advisory Committee Meeting Minutes – 09.02.20

**Dennis Faletti made the motion to approve the minutes from 09.02.20. The motion was seconded and approved with all in favor.**

**Jasmin - aye; Burkhart – aye; Poe - aye; Chedsey - aye; Faletti – aye; Bridgens – aye; Fraunfelder – aye**

### BUSINESS

Executive Director Linda Engbretson discussed a façade grant application received from Malcolm Cotte of Fish Stix. She noted we are waiting for receipts and need committee approval to move forward. She noted the applicant needs to meet the full \$5,000; the matching amount will be adjusted.

**Dennis Faletti made the motion to approve the façade grant application within the guidelines, up to \$10,000, for Malcolme Cotte/Fish Stix. The motion was seconded and approved with all in favor.**

**Jasmin - aye; Burkhart – aye; Poe - aye; Chedsey - aye; Faletti – aye; Bridgens – aye; Fraunfelder – aye**

Ms. Engbretson introduced new Community Development Director Scott Hess. She then proceeded to review the project updates provided by Public Works Director Collin Stelzig. She gave an update on the Food Cart pod progress. She outlined the 3 big projects in this year's budget, and gave an update on the commercial work pier at the marina. She stated they are working on how to get the bids out; the engineering plans are done. The project should be completed this fiscal year. Brief discussion followed on dredging. Ms. Engbretson proceeded to

give an update on the food cart pod project, noting the city approved the design contract and the project is moving forward. The project has moved back over to Scott Hess. Mel Jasmin asked about potential new cart owners and if restrooms will be included. He suggested that the food cart owners pay for part of the restrooms. Ms. Engbretson noted permanent restrooms would be very expensive; it would most likely be temporary or port-a-potties, and the cost would be included in the lease payments. Mr. Hess stated he is working on the design process and will get it underway.

Ms. Engbretson noted SW 4<sup>th</sup> Street/ S Main improvements project, and noted the good news is the city received a Safe Routes to Schools grant. The grant work may have some impact on that project, so we do not want to move too far forward until we know the impacts. This grant will allow some sidewalks to be extended, not the entire way to the high school, but part way. MS. Engbretson stated the city hired Otak who gave us an estimate and schematic plan for the Main Avenue improvements project. Staff is recommending moving forward with all options in the proposal. Tess Chedsey asked about the cost of the Otak proposal; Ms. Engbretson confirmed it is a reasonable cost. She stated it would be helpful to have the committee vote on moving forward with these projects.

**Gerald Poe made the motion to move forward with the projects as presented. The motion was seconded and approved with all in favor.**

**Jasmin - aye; Burkhart – aye; Poe - aye; Chedsey - aye; Faletti – aye; Bridgens – aye; Fraunfelder – aye**

Ms. Engbretson stated she is excited; there is significant work that can get done by the end of this fiscal year.

Frida Fraunfelder announced she did not renew her application for another term on the committee. She stated she has some health issues to consider, but noted they are in good hands and they will be missed. She is sad to leave the committee but happy at what they have accomplished. The committee noted Ms. Fraunfelder will be missed.

Mr. Jasmin commented on the downtown Christmas decorations and commended the volunteers that put them up. Ms. Engbretson noted it was Spruce Up Warrenton and other volunteers.

Mr. Hess noted the kickoff for the economic study is happening next week, noting the project will be very helpful for the city. Brief discussion followed.

The committee congratulated Gerald Poe on winning the election for a city commission seat.

There being no further business, Chair Bridges adjourned the meeting at 4:03 p.m.

Next regular meeting is scheduled for March 3, 2021, at 3:30 p.m.

Attest

  
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Dawne Shaw, Secretary

Rebecca Sprengeler

Approved



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Bob Bridgens, Chair