

## MINUTES

Warrenton Urban Renewal Advisory Committee

September 4, 2019

3:30 p.m.

Warrenton City Hall – Commissioners Room

225 S. Main

Warrenton, OR 97146

Chair Dan Jackson called the meeting to order at 3:32 p.m.

Urban Renewal Advisory Committee Members Present: Frida Fraunfelder, Dennis Faletti, Gerald Poe, and Dan Jackson Tess Chedsey, Bob Bridgens  
Excused: Mel Jasmin

Staff Present: Community Development Director Kevin Cronin, Finance Director April Clark, Public Works Director, Colin Stelzig, and Secretary Lindsay Duarte

### CONSENT CALENDAR

A. Advisory Committee Meeting Minutes – 06.05.19

**Ms. Fraunfelder made the motion to approve the minutes from 03.06.19. The motion was seconded and approved with all in favor.**

**Fraunfelder - aye; Faletti – aye; Poe – aye; Jackson – aye Chedsey – aye Bridgens- aye**

### BUSINESS

City Hall Parking Lot Update- Public Works Director, Collin Stelzig, presented the pictures of the proposed light poles inside the Agenda Packet. He noted the recommendations given by the manufacturing company. He continued to note that the recommendations were made according to the wind load rating for the location and weight that might be needed for décor; based on the criteria the manufacture recommended heavy-duty poles. He reviewed the cost index, available design options, and the area for which the light poles would be placed. Mr. Stelzig requested input on the pole: color, and top of the light fixture. He continued to explain the details. All members were in agreement on the color black, Chimney top, and heavy duty pole. Mr. Stelzig noted he will present the Committee recommendations at the next commission meeting.

**Ms. Fraunfelder made the motion to approve the parking lot as discussed. The motion was seconded and approved with all in favor.**

**Fraunfelder - aye; Faletti – aye; Poe – aye; Jackson – aye Chedsey – aye Bridgens- aye**

Landscape Improvement Project – Change Order; Mr. Stelzig noted that they opened bids for the park and it came in roughly at \$485,000 and noted they had only budgeted for \$275,000. They have been in negotiation with Big River and AM Engineering to see how to cut down cost. Mr. Stelzig explained the changes that were made in order to reduce the cost of the project as outlined in the hand-out. Mr. Jackson inquired about the prior proposal for landscaping in front

of the storage area. Mr. Stelzig noted that they are focusing on “Flag Park” at the moment and noted there has been conversation surrounding enlisting volunteer services to plant the corner area in front of the storage. The conversation continued. Ms. Fraunfelder noted concern with the direction the project is going. She stated the advisory committee was presented a vision of what the project would look like and now that many parts are being taken out she does not have a vision of where the project is going. Mr. Stelzig clarified details of the project. Conversation continued. Mr. Bridgens asked who was going to maintain the flower beds after their completion. Mr. Stelzig noted that parks will do most of the work, but the proposed plants are low maintenance plants. Mr. Jackson noted that the “flag park” project has been a two year process to get to this stage; he would like to see continued movement.

**Mr. Poe made the motion to approve the landscaping improvement change order as discussed. The motion was seconded and approved with all in favor.**

**Fraunfelder - aye; Faletti – aye; Poe – aye; Jackson – aye Chedsey – aye Bridgens- aye**

SE 14<sup>th</sup> Waterline Update- Mr. Stelzig noted the complications the city faced while working on the waterline update. He noted the price for the project. A brief conversation continued. Mr. Stelzig noted that this bid will be on the agenda for the commission and he would like the committee’s approval.

**Mr. Faletti Made the motion to approve the waterline update as discussed. The motion was seconded and approved all in favor.**

**Fraunfelder - aye; Faletti – aye; Poe – aye; Jackson – aye Chedsey – aye Bridgens- aye**

Façade Grant Applications – Mr. Cronin explained the Façade Grant Application- Rustic Salon. It is the red building , are looking to do some updates to the entire property. Mr. Cronin explained the proposed updates. Ms. Fraunfelder stated she has a procedural question. Mr. Cronin Clarified, conversation continued.

**Mr. Poe made the motion to approve the Façade Grant Application. The motion was seconded and passed unanimously.**

**Fraunfelder - aye; Faletti – aye; Poe – aye; Jackson – aye Chedsey – aye Bridgens- aye**

Mr. Cronin stated that he really liked the flower boxes Downtown Warrenton. He noted he met with Russ Maze, the property owner of the “Brown Building” He is doing new siding on the building with his own money. Mr. Cronin noted that Mr. Maze is looking into updating the upstairs apartments in the building as well.

Mr. Poe noted that he and Ms. Chedsey would be willing to meet if they get any more applications in that need review.

Substantial Amendment Update- Mr. Cronin gave updates on the progress. He noted the end of September we will need to get a Resolution in front of them. He noted the process to come.

Mr. Jackson noted he would like signs that state there is no passing things out the windows at all. He noted the rise in pan-handling. The discussion continued.

Mr. Bridgens stated he has issue with the dumpster behind the Mexican Restaurant. He stated there is always over flow issues and it looks terrible. Mr. Stelzig stated they will get the camera up, and meanwhile they will place a sign there stating "you're on camera." Mr. Bridgens asked if there was an ordinance that states that trash has to be in a covered area. Mr. Stelzig explained the issues the city is up against at the moment. Mr. Bridgens asked how long these things generally take. He continued to express his concern with how slow all the projects take that come across the committee. Mr. Stelzig clarified the process of the projects, and some of the issues that are contributing the delay in the projects.

There being no further business, Chair Jackson adjourned the meeting at 4:25p.m.

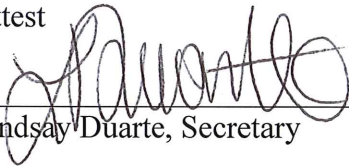
Next regular meeting is scheduled for December 4, 2019, at 3:30 p.m.

Approved



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Dan Jackson, Chair

Attest



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Lindsay Duarte, Secretary