

MINUTES
Warrenton Urban Renewal Agency
June 27, 2023
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Chair Balensifer convened the Urban Renewal Agency meeting at 7:57 p.m.

Commissioners Present: Chair Henry Balensifer, Mark Baldwin, Tom Dyer, Gerald Poe, and Paul Mitchell

Staff Present: Executive Director Esther Moberg, Public Works Director Greg Shafer, Acting Harbormaster Don Beck, Marina Office Assistant Jessica Megowan, Finance Director April Clark, Deputy City Recorder Hanna Bentley, Water Treatment Plant Operator Dave Davis, and Secretary Dawne Shaw

CONSENT CALENDAR

A. Urban Renewal Agency Meeting Minutes – 6.13.23

Commissioner Baldwin made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Dyer – aye; Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

PUBLIC HEARINGS

Chair Balensifer opened the public hearing on Resolution No. 23-02; adoption of the Warrenton Urban Renewal Agency FY 2023-2024 Budget. Formalities followed. No conflicts of interest or ex parte contacts were reported. Finance Director April Clark presented the budget and noted it was approved by the Warrenton Urban Renewal Agency Budget Committee. The total appropriations for the budget is \$7,771,034. Chair Balensifer asked for public comment. No one spoke in favor or opposition. There being no further comments, Chair Balensifer closed the public hearing.

Commissioner Dyer made the motion to adopt Resolution No. 23-02; adopting the Urban Renewal Agency budget for FY 23-24 Motion was seconded and passed unanimously.

Dyer – aye; Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

BUSINESS ITEMS

Executive Director Esther Moberg reviewed a contract amendment for additional costs for a grease inceptor and to bring the area up to the city's own code. She stated the plans she was given were over the original \$100,000 do not exceed amount and noted that according to the plans that number would be closer to \$130,000. Chair Balensifer noted that if \$30,000 is the biggest budget change that they have had for a project that started in is pretty good and commended Ms. Moberg. Chair Balensifer asked about the

damaged sidewalk. Ms. Moberg noted that would be replaced in the upcoming improvements. Brief discussion continued. Ms. Moberg noted this change is within her spending authority, but she wanted to make sure they were aware of the budget change. Chair Balensifer noted that since the previous action was a "Not to Exceed" it would be good to take action to approve the change in cost.

Commissioner Poe made the motion to approve the overage for grease trap installation at the city food cart pod Motion was seconded and passed unanimously.

Dyer – aye; Baldwin – aye; Poe – aye; Mitchell – aye; Balensifer - aye

There being no further business Chair Balensifer adjourned the URA meeting at 8:02 p.m.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

ATTEST:



Dawne Shaw, Secretary

APPROVED:



Henry A. Balensifer III, Chair