



WARRENTON POLICE DEPARTMENT

Pride in Community · Excellence in Service

Mathew J. Workman, Chief of Police

225 S. Main Ave. • P.O. Box 250
Warrenton, OR 97146
(503) 861-2235 • Fax (503) 861-2863
www.ci.warrenton.or.us/police

Police Officer - Entry or Lateral

Job Status: Open - open and accepting applications

Position Title: Police Officer

The City of Warrenton is currently seeking qualified applicants to fill vacancies for Police Officers.

All qualified Entry-Level candidates must take the FrontLine National test (<https://nationaltestingnetwork.com/publicsafetyjobs/index.cfm>) and also have a completed ORPAT test. Candidates must also complete a City of Warrenton Law Enforcement Application & Pre-Employment Questionnaire found at www.warrentonoregon.us/jobs.

Applicants are responsible for contacting NTN and arranging for their own testing. Lateral candidates do not need to complete the NTN process, just complete #1 below.

Candidate Contact: Chief Mathew Workman

Phone Number: 503-861-2235 (Option 4)

Email Address: policechief@warrentonoregon.us

Salary Information: \$5,025.10 to \$6,573.79 per month

Benefits Information: Full Health (Medical, Dental, Vision); HSA; Vacation, Holiday, Sick, & Personal Leave; Life Ins., AD&D, LTD, Retirement, Certification Pay, Premiums, Sr. Officer Pay, Longevity Pay

Department Overview: The City of Warrenton was founded in 1899. The WPD is responsible for policing services in Warrenton, Hammond, and Fort Stevens, with a total coverage area of 19.4 square miles. The department has a Chief, 2-Sergeants, 1-Detective, 8-Patrol Officers, Reserve Police Officer Program, 2-Clerks, and 1-Part-time Clerk. The WPD is a very Community-Oriented department that participates in numerous programs and events throughout the year.

City/County/Area Information: The City of Warrenton is located in the very Northwest corner of Oregon in Clatsop County at the mouth of the Columbia River. Warrenton is noted for having the Historic Ft. Stevens Military base and being by Fort Clatsop, the winter residence of the 1805-1806 Lewis & Clark Expedition.

Population: Warrenton has over 6,400 residents and a daily population of 10,000 to 15,000, depending on the season. Logging, fishing (both commercial and sport), tourism, and a large shopping corridor (Walmart, Costco, Fred Meyers, Home Depot, and many other businesses) along Hwy 101 provide the economic base for this scenic

coastal community. Warrenton is located between the larger tourist towns of Astoria and Seaside.

Job Requirements

- Age: 21 years of age at the time of hire
- U.S. Citizen: Must be a U.S. Citizen
- High School Grad/GED: Minimum of a High School Diploma or GED
- Valid OREGON State Driver's License: Possession of or ability to obtain a valid Oregon driver's license within one year of hire.
- College: College Credits and/or Degree Preferred but not Required
- Academy Certification: To be considered a Lateral Candidate, you must possess an Oregon or an Out-of-State Basic Certificate (be able to obtain an Oregon Basic Police Certificate within 180 days of hire as long as the DPSST PCOD Course is available during that time).
- Convictions: No Felony convictions and no pattern or repeat misdemeanor convictions of violence, substance abuse, or Domestic Violence.

Additional Requirements:

1. Complete the **Required Documents** (City of Warrenton Job Application & Pre-Employment Questionnaire) available from the City Website at www.warrentonoregon.us/jobs and return both documents to the WPD by September 30, 2024, at 5:00 pm for the first review. **Required Documents** can be dropped off (225 S. Main Ave.) or scanned and emailed to policechief@warrentonoregon.us or uploaded to your NTN Account (<https://nationaltestingnetwork.com/publicsafetyjobs/index.cfm>).
2. **Optional** – If you choose, you can also send a cover letter, resume, & any supporting documents you wish but not in place of the City Application & Questionnaire, which ARE REQUIRED.
3. Send all NTN test results to WPD through your NTN Account by September 30, 2024, at 5:00pm for the first review. ***ADDITIONAL REQUIREMENTS #1 AND #3 MUST BE SATISFIED, or you will not be considered for any position.**

Hiring Process:

- Application Period – Submit the City Application, Questionnaire, and optional documents at (225 S. Main Ave.) or scan and email to policechief@warrentonoregon.us or upload to your NTN Account.
- Application Review
- Applicant Notifications
- Oral Board Interviews (**Monday, 10/07/24**)
- Eligibility List Established
- Conditional Job Offer(s)
- Extensive Background Check
- Psychological Assessment, Medical Assessment, and Drug Screen
- Possible Chief's Interview and Final Offer(s)