

MINUTES  
Warrenton City Commission  
Regular Meeting – May 08, 2018  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Rick Newton, Mark Baldwin, and Mayor Henry Balensifer  
Absent: Pam Ackley; Tom Dyer

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, and Deputy City Recorder Dawne Shaw

**Commissioner Baldwin made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Balensifer – aye; Newton – aye; Baldwin – aye**

COMMISSIONER REPORTS –

Mayor Balensifer requested to table agenda item 7-C, the consideration of Parks Advisory Board appointments, and there were no objections.

Mayor Balensifer stated the Clatsop County Housing task force had a meeting and they hope to have a preliminary draft report by the end of the year. He noted they reviewed the wetlands, the trails, the tsunami zone, and tsunami maps, and discussed the challenges that wetlands present in regards to construction. He stated a grant may be available for a buildable lands inventory and a housing inventory; the grant application deadline is in June.

PUBLIC COMMENT – None

PUBLIC HEARINGS – None

BUSINESS ITEMS –

**After reading a Proclamation Mayor Balensifer declared the week of May 20 – 26, 2018 as Emergency Medical Services Week, in the City of Warrenton, and encouraged everyone to join in its observance.**

Don Thomas from Medix presented a plaque for Warrenton's continued support of emergency services. Brief discussion followed on Medix services. Mr. Thomas noted there were 9,400 calls last year, which is an increase of approximately 1,000 from the previous year.

Kevin Leahy, Executive Director of Clatsop Economic Development Resources, (CEDR), and Clatsop Community College Small Business Development Center, (SBDC), reviewed a Power Point presentation and gave updates on the Enterprise Zone, noting there is not a lot of activity but there is a lot of opportunity for businesses that are growing or relocating to Oregon. He explained the benefits of an enterprise zone and the requirements. He introduced Bob Dorn of Hyak Maritime, who purchased Tongue Point. Mr. Dorn explained the focus of the shipyard, and noted it will have dry dock capabilities with a travel lift. Discussion followed. Mr. Dorn noted Hyak Tongue Point will be able to service commercial fishing vessels, and he expects it to be the busiest shipyard on the West Coast, in terms of turn over. There was brief discussion on the history of Tongue Point. Mr. Leahy gave a quick update on CEDR activities, SBDC, and explained the Clatsop Works program, as outlined in the agenda packet material. Brief discussion followed. Mr. Leahy spoke briefly about recruitment for the Clatsop Business Park.

City Manager Linda Engbretson noted the public hearing and the first reading of Ordinance No. 1220 was done at the April 24, 2018 City Commission meeting. It is now brought before the Commission for the second reading and adoption.

**Commissioner Baldwin made the motion to approve the second reading of Ordinance No. 1220, by title only. Motion was seconded and passed unanimously.**

**Balensifer – aye; Newton – aye; Baldwin – aye**

Mayor Balensifer conducted the second reading of Ordinance No. 1220, by title only; an ordinance amending Warrenton Municipal Code (WMC) 16.12.010, Definitions, WMC 16.88.030(H) Variance Procedures, WMC 16.88.010(H) Manufactured Homes/Dwellings, and adding a new Section "Coastal High Hazard Areas."

**Commissioner Newton made the motion to adopt Ordinance No. 1220. Motion was seconded and passed unanimously.**

**Balensifer – aye; Newton – aye; Baldwin – aye**

DISCUSSION ITEMS – None

GOOD OF THE ORDER –

Commissioner Newton stated Warrenton Kids need to raise \$10,000 for new equipment, due to new standards, and noted the contest they had to raise \$6,000. He stated he spoke with Helping Hands, and noted they are trying to teach their clients what landlords expect and require from renters. He also gave an "atta-boy" for Commissioner Dyer's hard work with the gas station

owner on S. Main, to get the property cleaned up. He also noted that Commissioner Dyer hung the flower baskets at the library and has done a great job.

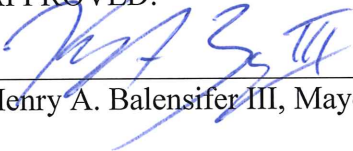
Mayor Balensifer reiterated the great work Commissioner Dyer has done, working alongside property owners to help improve the downtown, without being too harsh. He reminded everyone of the Warrenton High Fisheries annual fish release, May 11<sup>th</sup>, from 4-7 p.m.

City Manager Engbretson reminded the Commission of the budget meeting this Thursday at 5:30 p.m., and gave a “shout out” to Warrenton Fire Department and Caption John Shepherd for the great coordination and excellent job with the training burns on Skipanon.

Mayor Balensifer noted the Drug Take-back event held last Saturday and stated 35-45 people participated, and 200 pounds of unused prescription pills were taken back in 4 hours. He thanked Chief Workman for being part of that event.

There being no further business Mayor Balensifer adjourned the meeting at 6:50 p.m.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, Deputy City Recorder