



AGENDA

WARRENTON PARKS ADVISORY BOARD REGULAR MEETING

February 14th, 2022 – 4:00 P.M.

Warrenton City Commission Chambers – 225 South Main Avenue
Warrenton, OR 97146

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CONSENT CALENDAR**
 - a. December 13th Meeting Minutes
 - b. Updated Parks Board Roster
4. **REPORTS**
 - a. Warrenton Kids Inc. – Debbie Little
 - b. Public Works Operations – Kyle Sharpsteen
5. **BUSINESS ITEMS**
 - a. Hammond Sign Design
 - b. Quincy Robinson Park Lighting
6. **DISCUSSION ITEMS**
 - a. Seafarers Park Memorial Bench – Mr. Bob Zappone
 - b. Trail Head Sign Project – Mr. Vollner/Warrenton High School
 - c. Seafarers Parks – Mr. Widdicombe
 - d. Kiwanis Club of Warrenton – Mr. Newton
7. **ADJOURNMENT**

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Dawne Shaw, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.

MINUTES

Warrenton Parks Advisory Board

December 13th, 2021

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Parks Board Members Present: Chairperson Sara Long, Ron Dyer, Carol Snell, Brooke Terry, Vice Chair Bert Little.

Staff Present: Hallie Homolac; Public Works Executive Secretary, Kyle Sharpsteen; Public works Operations Manager

CONSENT CALANDAR

- A. Minutes of October 11th Meeting
- B. Minutes of November 8th Meeting

Vice Chair Bert Little made the motion to approve the minutes of the October 11th and November 8th meeting minutes. Board member Ron Dyer seconded the motion, and all board members were in favor.

REPORTS

Warrenton Kids Inc. – Debbie Little reported to the board that Warrenton Kids Inc that the field currently isn't in use. She also expressed the boards concern with pumpkin plants growing in field 4 from catapulting pumpkins at the fall festival.

Public Works Operations – Kyle Sharpsteen reported to the board that he looked at the budget for the seasonal position and there are 800 hours to work with. He would like to have the seasonal position filled by February until the end of June. Public Works is currently focusing on storm and sewer maintenance while we are in the winter months.

BUSINESS ITEMS

Chairperson Long did not receive the images from the mayor for the district of Hammond sign, this item has been deferred to the February 14th meeting.

Warrenton Kids Inc. received the field use agreement and are planning to review it at their January meeting. Ms. Snell expressed concerns on whether Warrenton Kids Inc. could afford the insurance requirements in the agreement, Ms. Little said that wouldn't be a problem. The approval of the Field Use Agreement has been deferred to the February 14th meeting.

Erik Luysterborghs of Shipwreck BMX presented to the board the possibility of putting in a BMX track at the south end parking lot at the soccer fields. Shipwreck BMX is privately funded through donations and grants but is looking for a partner at the City to assist with

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the grading. All maintenance of the track is done through volunteers and portable restrooms will be provided and paid for by the organization. Mr. Sharpsteen noted that the Department of Environmental Quality will have to give permission since that parking lot is on top of a landfill. Mr. Dyer suggested to Mr. Luysterborghs the racetrack out at Cullaby lake as a possible location, Mr. Luysterborghs had already investigated this, and water is not available at that location. Vice Chair Little also gave the suggestion of the old ballfield out in Hammond as a possible track location, but the ownership of that property is in question whether it belongs to the City or the School District.

Chairperson Long offered her assistance to Mr. Luysterborghs and recommends he take his presentation to the City Commission for final approval. Vice Chair Little made the motion to approve Mr. Luysterborghs request for a BMX track with the condition the appropriate location is decided on prior to the city commission meeting. Board member Ron Dyer seconded the motion, and all board members were in favor.

DISCUSSION ITEMS

The library is currently accepting donations for their "Library of Things". Donations such as volleyballs, basketballs, tennis racket and balls, baseballs and gloves, or any sort of play equipment will be offered as short-term checkouts.

Park tours are to be scheduled at the February 14th meeting for our new members.

There being no further business, Chairperson Long adjourned the meeting at 5:30 p.m.

Next regular meeting is scheduled for February 14th, at 4:00 p.m.

MINUTES
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Approved


Sara Long, Chair

Attest



Hallie Homolac, Secretary