



City of Warrenton Parks Advisory Board

Meeting Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Monday, October 14, 2024

1. Parks Advisory Board meeting called to order at 4:12 pm.
2. Pledge of Allegiance

Parks Board Members	Present	Excused
Anya Schauer mann		X
Ron Dyer	X	
Sammi Beechan		X
Bert Little	X	
Brooke Terry		X
Sara Long, Chair	X	

Staff Members Present	
City Manager, Esther Moberg	Public Works Director, Greg Shafer
PW Executive Secretary, Savannah Cummings	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

A. Parks Advisory Board Meeting Minutes – 8.12.2024

Motion:	Move to approve the consent calendar as presented.				
Moved:					
Seconded:		Aye	Nays	Absent	Recused
Vote:	Schauer mann			X	
	Dyer	X			
	Beechan			X	
	Little	X			
	Terry			X	
	Long	X			
Passed:	3/0				

4. Reports

A. Warrenton Kids Inc.

Debbie Little is stepping down as acting president of the Warrenton Kids Inc. No information on her replacement has been shared.

B. Public Works Operations – Greg Shafer, Public Works Director

Shared that the Fall Festival will be the following weekend, Sara Long requested that a report on the park's state after the festival be given, indicating that the Parks Advisory Board would be willing to coordinate volunteers to help clean up the park if needed. Additionally, Greg Shafer reported on the status of the Community Garden. He had crews out working on removing and chipping the brush pile. The chips will be left and available for community garden patrons.

C. Warrenton Parks Alliance – Brooke Terry

Due to Brooke Terry's inability to attend, this report was tabled until the next Parks Advisory Board Meeting. Chairperson Sara Long, proposed that the Parks Alliance have a representative join the Parks Advisory Board Meetings in the future when board member Brooke Terry cannot attend. She will follow up with Brooke for Parks Alliance representative coordination in an individual email.

5. Business Items

A. City Website Trials Map List

This item is waiting on an update from Brooke Terry. City Manager, Esther Moberg shared that the likelihood of including trails that are not city property on the City Website is not preferable nor advised because of a lack of information on trail changes, maintenance, etc. However, noting the trail connections to city-maintained trails on the website may be possible.

B. Community Garden Relocation

Board Member Ron Dyer provided two maps outlining possible layouts for the Community Garden. After review, Chairperson Sara Long suggested several adjustments regarding the handicap-accessible beds, which were agreed to by the board members present. The material to be used in the construction of the beds was discussed, and board members Ron Dyer and Bert Little suggested using cinderblocks as a potential medium to make the bed walls as it would provide stability and structure for the garden beds in coming years. City Manager, Esther Moberg suggested that wooden plank walls may have a cleaner look in subsequent years as weeds may grow out between the cinderblocks. Board members Ron Dyer and Bert Little agreed to continue research into the cost and sustainability of those options.

C. WIKI Field

Board member Ron Dyer reported that the turf field is holding up well and looks nice. He is still in the process of getting information for a sprinkler system installation for Field 2. Chairperson Sara Long requested all documentation for this endeavor be submitted to the Board before the meeting with the chosen vendor. City Manager Esther Moberg informed the board that these plans would need to be brought to the Quincy Robinson Park Board for approval. Ron Dyer also mentioned that the concession stand repairs were required as one of the walls had a significantly soft spot. Esther Moberg notified the board that any repairs would have to be internally completed or contracted because this was city property.

6. Discussion Items

A. Covered Space

This discussion item will be removed from future meeting agendas until further information is brought forward from the Warrenton Parks Alliance.

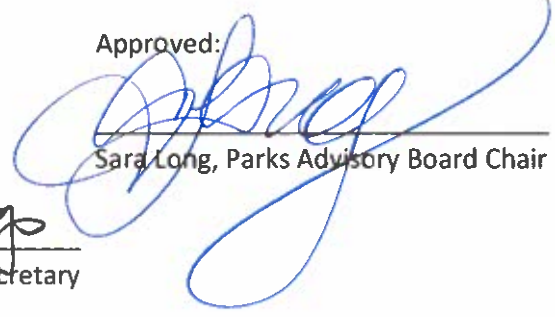
B. Adopt-A-Park Policy

This discussion item will be tabled until more information from the Parks Alliance can be presented.

7. Adjournment

There being no further business, Chairperson Sara Long adjourned the meeting at **4:48 p.m.**

Approved:



A large, stylized handwritten signature in blue ink, likely belonging to Sara Long, is written over a horizontal line.

Sara Long, Parks Advisory Board Chair

Attest:



A handwritten signature in black ink, likely belonging to Savannah Cummings, is written over a horizontal line.

Savannah Cummings, Public Works Executive Secretary

