



City of Warrenton Marina Advisory Committee

Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Monday January 27, 2025

1. Marina Advisory Committee meeting called to order at 2 p.m.

Members	Present	Excused
Jen Fowler, Chair	X	
Bill Kerr	X	
Larry Ausman	X	
Mike Balensifer	X	
Lylla Gaebel	X	

Staff Members Present	
Jessica McDonald	Harbormaster
Shara Ford	Marina Office Secretary

2. Consent Calendar

A. Meeting Minutes December 16, 2024

Motion:	Move to approve the consent calendar as presented.				
Moved:	Balensifer				
Seconded:	Kerr	Aye	Nay	Abstain	Recused
Vote:	Kerr	X			
	Fowler	X			
	Ausman	X			
	Balensifer	X			
	Gaebel	X			
Passed:	5/0				

3. Public Comment

A. Amy Sharp spoke for the non-profit group FishHers would like to help to find grants for the marinas.

4. Reports

A. Harbormaster Jessica McDonalds read over her Harbormaster Reports key activities:

- i. Ms. McDonald shared the marina is hoping to apply for two grant opportunities: one from Oregon State Marina Board (OSMB) and a possible second from Department of Transportation.
- ii. Ms. McDonald also shared that the Hammond Marina dredge permits need to be renewed, and sediment samples will need to be taken to obtain new dredging permits for 2026.
- iii. Ms. McDonald discussed the OSMB grant funding. The marinas' will be completing a grant application for their Cycle 1 funding. Ms. McDonald is also requesting letters of support from the community. This grant will help fund the replacement of the center loading dock on the Hammond Marina Launch Lanes.

B. Ms. McDonald reviewed the quarterly finance report with the committee.

5. Business Items

A. Officer Elections for 2025 were held.

Motion:	I nominate Jen Fowler as Chair				
Moved:	Balensifer				
Seconded:	Kerr	Aye	Nay	Abstain	Recused
Vote:	Kerr	X			
	Fowler	X			
	Ausman	X			
	Balensifer	X			
	Gaebel		X		
Passed:	4/1				

6. Discussion Items

- A. Mr. Kerr, shared with the committee a possible grant opportunity from the Oregon State Marine Board
- B. Ms. McDonald shared a rate comparison with neighboring marinas and ports and would like to make a recommendation to the advisory board and Warrenton City Commission to consider raising the annual moorage rate \$3 more per foot for the next three years to catch up with neighboring rates.

Motion:	Move to recommend the commission consider \$3 more per foot per year for the next 3 years for annual moorage				
Moved:	Gaebel				
Seconded:	Balensifer	Aye	Nay	Abstain	Recused
Vote	Kerr	X			
	Fowler	X			
	Ausman	X			
	Balensifer	X			
	Gaebel	X			
Passed:	5/0				

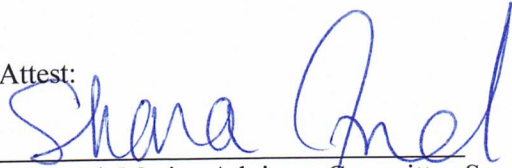
- C. Ms. McDonald added item C to the discussion items. Ms. McDonald asked the committee if they had any recommendations for capital improvement projects.
 - i. Balensifer added he would like to recommend a designated crab cooking area, new fish cleaning station, and a new pier for the Hammond Marina.
- D. Ms. McDonald wants to recommend to the advisory committee to consider asking for funding from Urban Renewal for the commercial E dock. Ms. McDonald is exploring all grant and funding options, but this project may be perfect for Urban Renewal since that dock is home to 22 local small businesses operating as commercial fisheries.

Motion:	Move to make a recommendation to ask Urban Renewal to consider E Dock replacement when planning their projects.				
Moved:	Balensifer				
Seconded:	Gaebel	Aye	Nay	Abstain	Recused
Vote	Kerr	X			
	Fowler	X			
	Ausman	X			
	Balensifer	X			
	Gaebel	X			
Passed:	5/0				

7. Adjournment

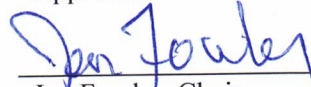
There being no further business, Chair Fowler adjourned the meeting at 3:18 pm.

Attest:



Shara Ford, Marina Advisory Committee Secretary

Approved:



Jen Fowler, Chair