

Minutes

Warrenton Community Library Board Regular Meeting

March 13, 2024 - 5:30 p.m.

Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Andrew called the meeting to order at 5:35 p.m.
2. Roll call: Andrew Walker, Amanda Donovan, Brenda Atwood, Karyn Grass, Eileen Purcell, Abbie Peat, and Library Director Josh Saranpaa. Unable to attend: Joy Wheatley-Decius. We proceeded with a quorum of four.
3. Recognition of guests: Kelsey Balensifer – representing Friends of Warrenton Library.
4. Consent calendar:
Advisory Board Meeting Minutes 12/13/2023: Karyn motioned to approve.
Amanda seconded, and all voted to approve the amended minutes.
5. Reports:
 - The Board welcomed Andrew and the new Chair.
 - Strategic Plan – Josh is reaching out to community members that showed interest in participating. No comment cards have been received.
 - Two Library After Dark held so far in 2024. The January event had to be canceled due to the ice storm.
 - 04/13/24 is the next Library After Dark. Attendance has been up and down – depending on the word spreading.
 - Friends of the Warrenton Library is working on their annual non-profit docs.
 - Friends of the Warrenton Library is updating their bylaws and has already identified needed changes and areas of improvement. They are trying to ensure that they are meeting the State's expectations.
 - Friends of the Warrenton Library did not hold a meeting in December and January.

6. Discussion items:

- Josh stated that the Library and City are reviewing the bylaws for the Library Board. The Board is currently operating without bylaws. Despite previously created bylaws being approved by City Commissioners, they are invalid due to failure to follow the proper process for approval. Verbiage about quarterly meetings is being added to the document. The bylaws will be reviewed at the next meeting.
- Karyn asked if there has been any movement on securing a new building. Per Josh, The City is still in talks with NOHA about their vacant building. It is likely that there will not be an update for two or three months. The City and the Library are working together to conduct appraisals of viable properties.
-

7. Action items:

A. None

8. Public comment: There was no public comment.

9. Good of the order: None

10. Adjournment: The meeting was adjourned at 5:55 p.m.

Meeting Minutes were taken and recorded by Amanda Donovan, Board Secretary.



Andrew Wilker