

# Minutes

## Warrenton Community Library Board Regular Meeting

June 14, 2023 - 5:30 p.m.

Warrenton City Commission Chambers  
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey opened the meeting at 5:35.
2. Roll call: Kelsey Balensifer, Karyn Grass, Joy Wheatley-Decius, Amanda Donovan, Andrew Walker, and Eileen Purcell. Also attending: Library Director Josh Saranpaa. Absent: Brenda Atwood.
3. Recognition of guests: there were no guests.
4. Public comment: there was no public comment.
5. Consent calendar
  - A. Regular Meeting Minutes 3.8.23: Kelsey asked for a motion to approve the meeting minutes from the March quarterly meeting, with a couple minor corrections. Karyn motioned, Amanda seconded, and all approved.
6. Discussion items
  - A. Library director's report: Josh provided a report detailing his outreach activities and his commitment to developing new programs, particularly those aimed at the community's adult members. Children's programming hours currently predominate programming hours. Josh also reported on some brainstorming regarding buying a new building. The rent on the current building will increase soon and we are currently on a month-to-month lease.
  - B. Friends of the Warrenton Community Library update: Official 501c3 status has been attained. The group has scheduled a meeting for 6/15. Adult after dark programming is on hiatus for four months. The Human Bean promotion raised \$200+ which went to the summer reading program. A magic performer is scheduled for July 14.
  - C. Strategic Planning: To be undertaken on Josh's initiative, with the advisory board, the Friends and the community's input, to develop a strategic plan to identify and initiate prioritization of programs. We may need to meet outside regular board meeting times to work on this.
  - D. The open seat on the board has been filled by Andrew Walker who expressed his enthusiasm for the library. He and his family are active users and participants in library programming and we welcome him to the advisory board.
7. Action items:
  - A. Collection Policy: The library has a collection development policy that adheres to ALA guidelines and is the basic document referred to when a complaint is received about a specific text's inclusion in the collection. The current policy proposal to address concerns states the Library Director will review the complaint and then send it to the Advisory Board

for review and a decision that can be appealed to the City Commission. This policy proposal must be approved by the City Commissioners. Amanda proposed that we defer action on this right now; Joy seconded, and the motion was tabled.

8. Good of the order:

A. The coming year's meetings are scheduled at 5:30 p.m. in the Warrenton City Commission Chambers on:

- September 13, 2023
- December 13, 2023

B. Kelsey's term of service is up at the end of the year and she is considering investing more heavily in the Friends group board, which would leave the advisory board chair position open.

9. Adjournment: The meeting concluded at 6:24 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.

	9/13/23
Kelsey Balensifer, Board Chair	Date