

Minutes

Warrenton Community Library Board Regular Meeting

September 14, 2022 - 5:30 p.m.
Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: The chair opened the meeting at 5:30 p.m.
2. Roll call: Kelsey Balensifer (chair), Karyn Grass, Amanda Donovan and Joy Wheatley-Decius were in attendance. Library Director Kelly Knudsen was also present. Eileen Purcell (secretary) and Dawn DeLacey were unable to attend. There is also one vacant position on the board.
3. Recognition of guests: None.
4. Public comment: None.
5. Consent calendar

A. Regular Meeting Minutes 6.8.22: Kelsey shared a couple of small edits. Karyn moved to approve the minutes as amended; Amanda seconded. The amended minutes were approved unanimously.

6. Discussion items

A. Library director's report: Kelly shared that the last bilingual story time at the library was today and there is one more financial literacy class. The grant funding this programming has ended, but there is another Spanish-speaking individual who may volunteer to continue these options. The new library computer system is in place, and all volunteers have been trained on it. The old restaurant hood has been removed from the back room, and the library exterior was painted. The new library website is up, but Kelly said the City's firewall is posing a problem with making edits to the site. Kelsey said the website looks great and commended Kelly for her work thus far. The library received a grant to fund the supplies, training and staffing for a Play & Learn program. Courtney is very excited to start this program, hopefully in October, after the franchise discussions have been completed. Kelly said that many people have already inquired about the program and expressed interest in it. Spruce Up Warrenton is handling the permitting and contractor hiring for the new library sign to replace the vinyl banner. Kelly added that being a tenant, instead of owning the library building, is presenting real challenges.

B. Friends of the Warrenton Community Library update: Kelsey shared that the Friends group met on Sept. 8 and adopted official bylaws for the organization. Additional people have paid the dues and submitted paperwork to be members of the Friends group. The 501(c)3 status is still pending with the state. The Friends group hosted the Library After Dark event on Sept. 10, and 12 people attended.

C. Board member vacancy: Kelsey reminded the board that there is still a vacant spot. The City's board/commission/committee application is available on its website and at City Hall. Kelsey asked the board members to think of people who may be interested and a good fit.

D. 2023 meeting dates: The board's 2023 meeting dates/times are as follows:
2nd Wednesday of the month, quarterly, 5:30 p.m. at City Hall.

March 8, 2023

June 14, 2023

Sept. 13, 2023

Dec. 13, 2023

7. Action items

A. Election of 2023 officers: Kelsey shared that she would be willing to continue as chair and Eileen had said prior to the meeting that she would be willing to continue as secretary. Kelsey also said that she welcomes anyone with an interest in board leadership to express that. Karyn moved to appoint Kelsey as 2023 chair and Eileen as 2023 secretary; Amanda seconded. The officer appointments were approved unanimously.

8. Good of the order: Kelsey gave a brief update on the library levy that will be on the ballot this fall.

9. Adjournment: The chair adjourned the meeting at 5:57 p.m.

Minutes recorded by Kelsey Balensifer.