



**City Of Warrenton**  
**Planning Department**  
**Temporary Use Permit - Building**  
**WMC 16.240.010(C)**

<b>OFFICE USE</b>	FEE \$300
	File# TB - _____ - _____
	Date Received _____
	Receipt# _____

Temporary uses are characterized by their short-term or seasonal nature and by the fact that permanent improvements are not made to the site. Eligible temporary buildings include a temporary trailer or prefabricated building for use on any real commercial or industrial property as a temporary commercial or industrial office or space associated with the primary use of the property, but for no other purpose. A property owner or designated representative may initiate a request for a temporary use permit by filing an application with the Planning Department. In addition, the applicant shall provide any related plans, drawings, and/or information needed to provide background for the request.

**Property**

Address: \_\_\_\_\_

Tax Lot (s): \_\_\_\_\_

Zone: \_\_\_\_\_ Flood Zone: \_\_\_\_\_ Wetlands: \_\_\_\_\_

**Applicant**

Name (s): \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner (if different from applicant)**

Name (s): \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I am a record owner of property (person(s) whose name is on the most recently-recorded deed), or contract purchaser with written permission from the record owner and am providing my signature as written authorization for the applicant to submit this application.*

## Review Criteria

Please provide written responses to each of the criteria below that clearly explain how your proposal meets each item. Attach a separate piece of paper if needed. Be as specific as possible. "Yes" and "No" responses are not sufficient.

WMC 16.240.010(C)

1. The temporary trailer or building shall be located within the boundaries of the parcel of land on which it is located.

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2. The primary use on the property to be used for a temporary trailer is already developed.

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3. Ingress and egress are safe and adequate when combined with the other uses of the property; as required by Section 16.120.020, Vehicular Access and Circulation.

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4. There is adequate parking for the customers or users of the temporary use as required by Chapter 16.128, Bicycle and Vehicle Parking.

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5. The use will not result in vehicular congestion on streets.

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6. The use will pose no hazard to pedestrians in the area of the use.

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7. The use does not create adverse off-site impacts including vehicle traffic, noise, odors, vibrations, glare, or lights that affect an adjoining use in a manner that other uses allowed outright in the district do not affect the adjoining use.

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8. The building complies with applicable building codes.

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9. The use can be adequately served by sewer or septic system and water, if applicable.

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10. The length of time that the temporary building will be used does not exceed six months. When a temporary building exceeds this time frame, the applicant shall be required to remove the building or renew the temporary use permit.

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**This application will not be officially accepted until department staff have determined that the application is completely filled out, signed, the application fee has been paid, and the submittal requirements have been met.**