



**City Of Warrenton**  
**Planning Department**  
**Lot Line Adjustment**  
**WMC 16.216**

<b>OFFICE USE</b>	FEE \$150
	File# LL - _____ - _____
	Date Received _____
	Receipt# _____

Land partitions are plats which modify lot boundaries and do not create new lots. A property owner or designated representative may initiate a request for a lot line adjustment by filing an application with the Planning Department. In addition, the applicant shall provide any related plans, drawings, and/or information needed to provide background for the request.

**Property**

Address: \_\_\_\_\_

Tax Lot (s): \_\_\_\_\_

Zone: \_\_\_\_\_ Flood Zone: \_\_\_\_\_ Wetlands: \_\_\_\_\_

**Applicant**

Name (s): \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner (if different from applicant)**

Name (s): \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I am a record owner of property (person(s) whose name is on the most recently-recorded deed), or contract purchaser with written permission from the record owner and am providing my signature as written authorization for the applicant to submit this application.*

## Project Description

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## Land Partition Criteria

Please provide written responses to each of the criteria below that clearly explain how your proposal meets each item. Attach a separate piece of paper if needed. Be as specific as possible. "Yes" and "No" responses are not sufficient.

WMC 16.216.120

1. No additional parcel or lot is created by the lot line adjustment.

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2. All lots and parcels comply with the applicable lot standards of the land use district (Division 2) including lot area and dimensions.

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3. All lots and parcels affected by the lot line adjustment are in the same zoning district except that lots already located within one or more zoning district designations (i.e., "split-zone lots") may receive adjusted lot lines as long as the adjusted line remains in the zone in which it was originally located.

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4. An existing structure(s) on one or both of the tax lots, must comply with current setback standards of the appropriate zoning district in Division 2.

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5. Exemptions from Dedications and Improvements. A lot line adjustment is not considered a development action for purposes of determining whether right-of-way dedication or improvement is required.

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### **Lot Line Adjustment Submittal Checklist**

Applicants shall submit all of the following items on a preliminary map along with the application form. The preliminary map shall contain the following information:

- All existing and proposed lot lines.
- Footprints of existing structures (including accessory structures).
- Location and dimensions of driveways and public and private streets within the subject lots.
- Existing fences and walls.
- Any other information deemed necessary by the Community Development Director for ensuring compliance with City codes.

**This application will not be officially accepted until department staff have determined that the application is completely filled out, signed, the application fee has been paid, and the submittal requirements have been met.**