

MINUTES
Warrenton City Commission
May 28, 2024
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Pro Tem Poe called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Pro Tem Gerald Poe, Paul Mitchell, Mark Baldwin, and Tom Dyer

Excused: Mayor Henry Balensifer

Staff Present: City Manager Esther Moberg, Police Chief Mathew Workman, Public Works Director Greg Shafer, Finance Director Jessica Barrett, and City Recorder Dawne Shaw

Mayor Pro Tem Poe requested to add an item to the agenda, 7I; a letter from Mayor Balensifer regarding a rezone request; there were no objections.

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 5.14.2024
- B. Police Department Monthly Report – April 2024

Commissioner Mitchell made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

COMMISSIONER REPORTS – None

PUBLIC COMMENT - None

PUBLIC HEARINGS

Mayor Pro Tem Poe opened the Public Hearing on the SE Jetty Sanitary Sewer Advanced Funding of Public Improvements. Formalities followed. No conflicts of interest or exparte contacts were reported. City Manager Esther Moberg presented the staff report. Mayor Pro Tem Poe asked for public comments. Josh Stellon, representing the applicant Jason Palmberg, spoke in regard to their application for an advanced finance district, and noted the client would like the opportunity to amend their application and request another public hearing at a later date with actual construction costs. Commissioner Mitchell discussed the hardship placed on other homeowners in the area; Commissioner Baldwin explained past history of sewer connection requests for this area and noted the consequences of postponing. Commissioner Dyer asked about the depth of the lines; discussion continued. The applicant, Jason Palmberg addressed

Commissioner Mitchell's concerns and also noted the benefits of the sewer connection. Mayor Pro Tem Poe asked if there was anyone wishing to speak in opposition of the sanitary sewer advanced finance district. Nathan Tussing spoke in opposition, noting his septic system was inspected and is in perfect shape and that he is in opposition due to the cost; Keith Soukkala spoke in opposition of the cost; Katrina Smith noted they had been requesting a sewer line since 1990 and noted her opposition to the cost of the district; Samuel Sadtler spoke in opposition of the cost and noted he doesn't understand the need for a pumpstation; Robert May asked when the City will accept the system; Ms. Moberg noted it will be accepted when it is all complete. Mr. May continued to note his opposition to the district. Mayor Pro Tem Poe noted we received two written comments in opposition - from Ken & Faye Katka and Steven & Rayla Goldberg. Commissioner Baldwin asked about past options to make payments; Ms. Moberg noted that would be a Local Improvement District (LID), not an Advanced Finance District. He also commented on the concerns on the depth and the connection costs. Commissioner Mitchell noted his concerns/opinion on the unburdened expense. Discussion continued on laterals. Jason Palmberg provided clarification on the laterals and Ts. There being no further comments, Mayor Pro Tem Poe closed the public hearing. Discussion continued. Commissioner Mitchell reiterated his concerns with cost. Consensus was to accept the numbers as is and further explore payment options.

Commissioner Mitchell made the motion to table the decision until the next meeting where the City Manager will come back with possible options for payment plans. Motion was seconded and passed unanimously.

Baldwin – aye; Mitchell - aye; Dyer – aye; Poe – aye

BUSINESS ITEMS

Ms. Moberg discussed a request for an amplified sound exception from Kevin Byers for an old-fashioned gospel tent meeting between July 9th and 13th of this year. Commissioner Baldwin stated he has a problem with amplified noise in a residential area; Commissioner Mitchell agreed. Commissioner Dyer noted there is no parking in that area; Ms. Moberg noted the Planning Commission is addressing that aspect. Brief discussion continued.

Commissioner Mitchell made the motion to deny the permit for sound-amplifying system in relation to Temporary Use Permit TU-24-2. Motion was seconded and failed.

Poe – nay; Mitchell – aye; Dyer – nay; Baldwin - aye

Public Works Director Greg Shafer discussed a resolution updating the schedule of land uses for transportation system development charges. Commissioner Baldwin noted he does not like the implementation of new fees; discussion continued. Commissioner Baldwin requested to table this and have a work session on SDC's.

Commissioner Baldwin made the motion to table the first reading, of Resolution No. 2679; a Resolution Updating the Schedule of Land Uses for Transportation System Development Charges. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

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Mr. Shafer requested to advertise for bids for the 2024 Pavement Management overlay projects. He provided a brief overview of the process that has taken place for the 2024 Pavement Management project.

Commissioner Mitchell made the motion to approve advertising the request for bids for the 2024 Pavement Management overlay projects, according to the approved 2024-2025 budget, including 10% contingency. Motion was seconded and passed by majority.

Commissioner Baldwin noted concerns with SW 11th Street being on the list of roads getting paved and that he thinks the road does not need to be done. Mr. Shafer explained the street assessment process. Commissioner Baldwin noted for the record it should be NW 9th Street getting paved instead of SW 11th Street.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin – nay

Mr. Shafer presented Resolution No. 2680, adopting water department monthly rates. Commissioner Mitchell noted that the city has been mindful of raising water rates and that he supports the resolution.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Resolution No. 2680, Adopting Water Department Monthly Rates, Establishing July 1, 2024 as the Effective Date, and Repealing All Other Resolutions in Conflict. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

Mayor Pro Tem Poe conducted the first reading, by title only, of Resolution No. 2680.

Mr. Shafer presented Resolution No. 2681, adopting sewer department monthly rates.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Resolution No. 2681, Adopting Sewer Department Monthly Rates, Establishing July 1, 2024 as the Effective Date, and Repealing All Other Resolutions in Conflict. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

Mayor Pro Tem Poe conducted the first reading, by title only, of Resolution No. 2681.

Commissioner Baldwin asked about the base sewer rate. He asked if some people were paying less than others for their base rate. Ms. Moberg noted that staff can provide a memo explaining the rates.

Mr. Shafer presented Resolution No. 2682, adopting residential recycling rates.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Resolution No. 2682, Adopting and Setting New Rates for Residential Recycling Services,

Establishing July 1, 2024 as the Effective Date, and Repealing All Other Resolutions in Conflict. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

Mayor Pro Tem Poe conducted the first reading, by title only, of Resolution No. 2682.

Ms. Moberg noted the Fire Department’s request for authorization to accept awarded funds from the Oregon State Fire Marshalls Office for the 2024 Wildfire Seasonal Staffing Grant. She noted the \$35,000 grant will allow additional staff during the summer months.

Commissioner Dyer made the motion to authorize the fire department to accept the awarded funds from the Orgon State Fire Marshall Office, wildfire seasonal staffing grant. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

City Recorder Dawne Shaw discussed an update to the Public Records Fees as outlined in Resolution No. 2667. It was noted the fee schedule was not included in the packet. Staff will bring back the current fees and the proposed updates at the next meeting for the first reading.

Commissioner Dyer made the motion to table the first reading of Resolution No. 2667, A Resolution Adopting Public Records Fees and Repealing Resolution No. 2658. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

Ms. Moberg noted a letter submitted by Mayor Balensifer relating to a rezone request. Brief discussion followed on what the process would look like. Consensus was in favor of option one - having the Planning Commission and staff begin work on creating a new zone to allow industrial supporting retail businesses, bulk goods, and other city-chosen commercial uses, and calling it an I-3 or I-C Industrial/Commercial Zone

Commissioner Baldwin made the motion to have staff move forward with option one. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Dyer – aye; Baldwin - aye

DISCUSSION ITEMS - None

GOOD OF THE ORDER

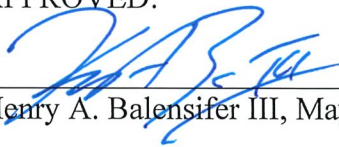
Commissioner Mitchell discussed the changes to the 4th of July parade, and noted his displeasure that candy is no longer allowed to be thrown; Commissioners Baldwin and Dyer agreed. Ms. Moberg noted it was a request from city management, due to the dangers and candy left in the streets. Brief discussion followed. Ms. Brenda Hoxsey, founder of Spruce Up Warrenton stated she started this request due to safety concerns.

There being no further business, Mayor Pro Tem Poe adjourned the meeting at 7:40 p.m.

Ms. Moberg requested to postpone the Urban Renewal Agency meeting.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:


Dawne Shaw, CMC, City Recorder