

MINUTES
Warrenton City Commission
May 14, 2024
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Gerald Poe, Paul Mitchell, and Tom Dyer

Excused: Mark Baldwin

Staff Present: City Manager Esther Moberg, Planning Director Matthew Ellis, Police Chief Mathew Workman, Fire Chief Brian Alsbury, Public Works Director Greg Shafer, Library Director Josh Saranpaa, and City Recorder Dawne Shaw

CONSENT CALENDAR

Mayor Balensifer requested to add item 3D; there were no objections.

- A. City Commission Meeting Minutes – 4.23.2024
- B. City Commission Work Session Minutes – 4.23.2024
- C. Liquor License Application – Big Game Fishing
- D. Certificate of recognition: Warrenton High School National Honors Society and Communi-care

Commissioner Dyer made the motion to approve the consent calendar as amended. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

COMMISSIONER REPORTS

Commissioner Mitchell discussed the Communi-care event, noting how impressed he was with the students.

Mayor Balensifer yielded his time to the students from the Warrenton High School National Honors Society and Communi-care program. The students introduced themselves and made a few comments. Mayor Balensifer presented them with a Certificate of Recognition.

Commissioner Poe discussed the Columbia River Estuary Study Taskforce (CREST) meeting he attended and noted they are replacing culverts to help with the salmon population. He discussed the Lower Columbia Tourism Committee (LCTC) meeting he attended. He noted that tourism is down 10%.

Mayor Balensifer noted he met with Congresswoman Bonamici's office, and we did not get the funding. He discussed the FEMA maps.

City Manager Esther Moberg noted city offices will be closed for one hour on Thursday, for a staff event.

PUBLIC COMMENT

Prior to public comment Mayor Balensifer noted that the current chicken ordinance does not have a fee or inspection.

Joy Decius spoke in favor of the changes to chicken ordinance. She stated that she appreciated that the commission listened to the constituents.

Annalee Altavilla thanked the Commission for listening to the people and for legalizing chicken keeping.

Evelyn Bigelow thanked the Commission for their diligence in considering the matter.

Linda Brown noted she is in favor of having chickens but does not feel that the fees are necessary.

Mary Jones spoke regarding the chicken ordinance and thanked the Commission.

Krista Bingham noted she was in violation last year and had to get rid of her chickens. She noted the positive impact her chickens had on her life.

Stacy Byers spoke regarding the chicken ordinance.

Jeanette Jense spoke regarding the shipping containers. She noted nefarious uses of shipping containers and wanted the Commission to be aware.

PUBLIC HEARINGS - None

BUSINESS ITEMS

Dan Blue, Recology Government & Community Relations Manager and Katie Hardesty, Recology North Coast Operations Manager, presented a rate review. Discussion followed on the rate increase and the voucher program. Commissioner Mitchell asked for justification on the rate increase; Mr. Blue responded. There was brief discussion on recycling and contamination.

Public Works Director Greg Shafer discussed a Request for Qualifications, to establish a pool of qualified contractors to provide professional services. He noted the pool is for services under \$50,000.

Commissioner Dyer made the motion to approve the advertisement for a request for qualifications the establishment of a qualified pool for architectural, engineering,

photogrammetric mapping, transportation planning, land surveying and related services. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Planning Director Matthew Ellis discussed amendments made to Ordinance No. 1272 after receiving feedback and direction at the last commission meeting. He noted it is presented for its second reading and adoption. Mayor Balensifer noted section 6.12.050a still notes that a license is necessary. He asked what the process would be for repeated offenders and if someone doesn't pay the fee. Ms. Moberg stated it would follow the process of other citations starting with education and if the issues continue it would lead to court. Police Chief Mathew Workman discussed the enforcement process. Brief discussion followed. Mr. Ellis noted that it is currently illegal to keep chickens on property less than one acre within city limits.

Commissioner Poe made the motion to strike from 6.12.050a, removing from the verbiage “except that keeping of residential poultry without a license shall be punishable by a fine not to exceed \$1,000”. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Commissioner Mitchell made the motion to conduct the second reading, by title only, of Ordinance No. 1272, as amended, an Ordinance adding a new chapter 6.12, to the Warrenton Municipal Code to establish regulations for keeping residential poultry. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer conducted the second reading, by title only, of Ordinance No. 1272.

Commissioner Poe made the motion to adopt Ordinance No. 1272. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer asked Mr. Ellis for the record that any active/currently pending case that doesn't have a violation will be put on ice; Mr. Ellis confirmed.

Mr. Ellis discussed Ordinance No. 1266, which establishes criteria for shipping containers in residential zones. He noted the updates that have been made to the ordinance. Ms. Moberg provided clarified the grandfathered section for the record; we cannot remove the existing containers, but they should be in compliance with the ordinance once it passes. Fire Chief Brian Alsbury noted that after reviewing he did not have any concerns. Brief discussion followed regarding set back and fire safety.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Ordinance No. 1266, an ordinance adding a new chapter 8.32 to the Warrenton Municipal Code to establish regulations for shipping containers. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer conducted the first reading, by title only, of Ordinance No. 1266.

Mr. Ellis discussed Resolution No. 2672, updating the Planning Application Fee Schedule. Brief discussion followed. Mayor Balensifer noted he does not support lowering zoning or comp plan fees. Mayor Balensifer continued to discuss the various fees and brief discussion continued.

Commissioner Poe made the motion to conduct the first reading, by title only, of Resolution No. 2672, revising Planning Application fees and repealing Resolution No. 2519 and all resolutions in conflict. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer conducted the first reading, by title only, of Resolution No. 2672.

City Manager Esther Moberg presented Ordinance No. 1273 for its second reading, an Ordinance Amending the City of Warrenton’s Municipal Code to add Chapter 12.14; Limitation of Liability for Certain Claims Arising from the Use of Trails or Structures within Public Easements and Unimproved Rights of Way under ORS 105.668.

Commissioner Poe made the motion to conduct the second reading, by title only, of Ordinance No. 1273, an Ordinance Amending the City of Warrenton’s Municipal Code to add Chapter 12.14; Limitation of Liability for Certain Claims Arising from the Use of Trails or Structures within Public Easements and Unimproved Rights of Way under ORS 105.668. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer conducted the second reading by title only, of Ordinance No. 1273.

Commissioner Dyer made the motion to adopt Ordinance No. 1273. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Ms. Moberg reviewed Resolution No. 2673, a resolution adopting the ability to enact reimbursement for the City Capital Project to construct and expand the City’s Wastewater Treatment Plant.

Commissioner Dyer made the motion to approve Resolution No. 2673. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Mayor Balensifer noted two resolutions setting terms of office on the Marinas Advisory Committee and the Community Library Board.

Commissioner Dyer made the motion to adopt Resolution No. 2670; authorizing appointments to fill positions on the Marinas Advisory Committee and setting terms of office. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Commissioner Dyer made the motion to adopt Resolution No. 2671; authorizing appointments to fill positions on the Warrenton Community Library Board and setting terms of office. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

Ms. Moberg presented Resolution No. 2669, adopting mini storage fees, for its second reading and adoption. Ms. Moberg discussed the process that has taken place so far at the storage units.

Commissioner Mitchell made the motion to adopt Resolution No. 2669; A Resolution Adopting Mini Storage Fees, as amended. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye

DISCUSSION ITEMS - None

GOOD OF THE ORDER - None

There being no further business, Mayor Balensifer adjourned the meeting at 7:29 p.m.

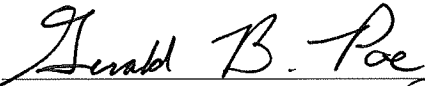
Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

ATTEST:



Dawne Shaw, CMC, City Recorder

APPROVED:


~~Henry A. Balensifer III, Mayor~~ *Pro-tem*
Gerald Poe